



# Fairfield Community Primary School Foundation Stage Induction Policy

---

In order to make the transition from Pre School or Nursery to school as smooth as possible we have decided to implement a few key induction ideas.

## During the Summer Term preceding the child starting School.

- The Foundation Stage Teacher attends transition meetings with Pre school/ feeder settings to discuss the needs of children who will attend Fairfield Primary School.
- The Foundation Stage Teacher visits Pre School settings to meet the children and introduce themselves. The teacher leaves the Pre School staff a transition pack which can be shared with the children and their parents. The pack includes pictures of Foundation Stage staff, annotated photographs of activities taking place in the Fairfield classrooms and Outdoor learning areas. It includes information about the School and a soft toy to stay with the children and be used as a Pre School / School link.
- The Foundation Stage Teacher and either the Head Teacher or Family Learning Tutor visit each parent and child in their own homes to chat about starting school and share information about school life, routines and answer and questions raised by parents in a private informal setting. All parents receive a 'Welcome' pack and activity sheets to complete with their child; providing a written opportunity for the parent to pass information to school regarding their child.
- Parents of the new intake are invited to an information afternoon at Fairfield School. This meeting is an opportunity to meet their child's new teacher and key adults within school and to receive information regarding the school as a whole. It also provides parents with a chance to again informally meet the teachers and ask any questions.
- The parents and children are then invited to two informal 'stay and play' sessions held in the Foundation Stage classroom. The parents may leave their child or stay and play during these initial school visits.
- In addition to these transition sessions the School currently offers a Family Learning group for parents to attend to learn about the EYFS and curriculums throughout school. Parents who sign up for this short course are then able to come into school with their children for a further four induction sessions focussing on learning in the Foundation Stage.

## During the Autumn Term.

- The new intake starts school in three sections. The older children in the cohort start first (autumn born) attending school for the morning session only for a week, the next week the autumn born children attend school full time with the spring born children coming in to school for the morning session only. On week three the autumn and spring born children attend school full time with the younger members of the cohort (summer born) joining them for the morning sessions. This gives the children the chance to start school in smaller groups for a week and meet the teacher and Nursery Nurse. This allows the children to orientate themselves within the classroom and Foundation Area as well as giving them a chance to bond with staff.
- After a few weeks in school parents are invited to a settling in meeting with the class teacher to discuss how they feel their child has settled in to school routines and discuss any issues. During this private meeting the parent can pass any information to the teacher regarding changes in family circumstances etc and the teacher can introduce the parents to the school and explain the EYFS and how their child will be educated. All parents will be encouraged to be involved in their child's learning, either via in school participation or by celebrating their children's achievements and successes at home by filling in a sheet for our parent information board to be added to their child's 'Learning Journey'.
- Each morning parents are invited into the classrooms to settle their child and talk to the teacher/ NNEB about any issues. They can also add notes to the parent's board and share ideas.
- Phonics sessions and shared learning opportunities will be offered to keep parents involved in their child's education.



Policy	<i>Foundation Stage Induction Policy</i>
Reviewing Committee	<i>Full GB</i>
Last Reviewed	<i>2012</i>
Ratified by Governing Body	<i>2012</i>